Company Reservation Form
2022 Evening of Professional Development

Company Name: _____

Name of Corporate Contact: _____

Phone Number: _____ Secondary Phone Number: _____

E-mail Address: _____

Mailing Address: _____

We would like to become…..

GOLD SPONSOR +$1,000   SILVER SPONSOR +$750   (pick one)

Please submit this completed form by September 1st, 2022 by 11:59 PM to
swesdsuvp@gmail.com
Please submit a check by September 23rd, 2022 by 11:59 PM. Note: We can only accept checks and cannot process credit cards. We apologize for any inconvenience.

Check made payable to: Associated Students of SDSU
Mail in Care of and Memo: Society of Women Engineers
Mail to: Associated Students
                      5500 Campanile Dr., Suite 320
                      San Diego, CA 92182

Since we do our banking through our University, in order for us to send **tax-id information** as well as the **W-9 form** to your company, we need the following information of the designated contact handling check requests (You can leave blank if it's the same contact as above):

Contact Person Name: _____

Phone Number: _____

Contact E-mail Address: _____

Business Address: _____

Quick Guide
2022 Evening of Professional Development

Date: September 23rd, 2022
       Booth Set-up (tables provided): 5:30 PM to 6:00 PM
       Career Fair: 6:00 PM - 7:30 PM
       Dinner w/ Keynote Speaker: 7:30 PM - 9:00 PM

Where: Montezuma Hall, Second Floor of the Student Union, San Diego State University

Forms: Company Reservation Form due September 1st, 2022. Company Representative Form due September 8th, 2022 and Payment due September 23rd 2022.

Confirmation: After the Company Reservation Form is turned in, you will receive an invoice from the email swesdsuvp@gmail.com. Please respond to that email once you send the check. Over the next couple of weeks, you'll receive an email containing your etickets, parking information, directions, and where the company's booth will be located in the venue*.

Please email any questions to Johanna Ortiz at swesdsuvp@gmail.com. Thank you!

*Subject to change based on room dimensions and outlet requirements.