



San Diego State University  
Society of Women Engineers



To Whom It May Concern,

SDSU SWE would like to cordially invite you to Evening of Professional Development.

**When: Thursday, October 25th from 6:00 to 9:00pm**

Where: Montezuma Hall located on San Diego State University's campus.

The San Diego State University Society of Women Engineers, a nonprofit student organization, would like to extend you an invitation for this year's Evening of Professional Development. Evening of Professional Development is a unique networking event for both students and employers. The evening will begin with a career fair where internship and post graduate career opportunities can be explored. A banquet dinner and keynote speaker will follow the fair. Students will share a table with your representatives giving both your company and students a unique chance to gain personal connections, share guidance and exchange ideas.

San Diego State University covers a wide range of engineering disciplines including Aerospace, Mechanical, Civil, Electrical, Computer Science, Environmental, Construction and Bioengineering. Evening of Professional Development will be open to all engineering and computer science students from SDSU.

We would be honored to have your company participate in Evening of Professional Development. The following page explains different levels of tax deductible sponsorships. Please submit your reservation form by September 31st, 2018 by 11:59pm to reserve your company's spot in the event.

Please submit your reservation to [swesdsuvp@gmail.com](mailto:swesdsuvp@gmail.com). Once your reservation has been submitted, we will begin the payment process. All payments are due by October 5th by 11:59pm.

Thank you for your consideration. For any additional information please contact Claire Pray at [swesdsuvp@gmail.com](mailto:swesdsuvp@gmail.com). We hope to hear from you soon.

Sincerely,

Chanel Bernarte  
SDSU SWE President

Claire Pray  
SDSU SWE Vice President



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## **GOLD PACKAGE +\$1000**

- 4 EPD tickets
- Booth at Career Fair
- Electronic Copy (USB) of Participating Students' Resumes
- Logo on EPD Program
- Logo on SDSU SWE Website
- Visibility of Company's events on SWE SDSU Facebook Page, Twitter, and Instagram

## **SILVER PACKAGE +\$750**

- 2 EPD tickets
- Booth at Career Fair
- Electronic Copy (USB) of Participating Students' Resumes
- Logo on EPD Program

Note: Each EPD ticket will include the following: a full 3 course dinner and participation as representatives for your company during dinner.



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## Company Reservation Form

2018 Evening of Professional Development

Company Name: \_\_\_\_\_

Name of Corporate Contact: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Secondary Phone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

*We would like to become....*

GOLD SPONSOR +\$1,000 \$ SILVER SPONSOR +\$750 \$

Please submit this completed form by September 31st, 2018 by 11:59pm to  
swesdsuvp@gmail.com.

Please submit a check by October 5th, 2018 by 11:59pm.

Payable to: Associated Students: SWE SDSU

Mail to: Society of Women Engineers, Student Life and Leadership 5500  
Campanile Dr., San Diego, CA 92182

We will provide the tax ID once checks are received.

Note: We can only accept checks and cannot process credit cards we apologize for any inconvenience.



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**Company Representative Form**

2018 Evening of Professional Development

Company Name: \_\_\_\_\_

Guest information:

NAME: \_\_\_\_\_

Job Title: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Dinner Preference: Meat or Vegetarian (circle one)

T-Shirt Size: XS S M L XL (circle one)

Please submit this completed form by October 5th, 2018 to Claire Pray at  
[swedsupv@gmail.com](mailto:swedsupv@gmail.com).



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## Quick Guide

2018 Evening of Professional Development

**When: October 25th, 2018**

Booth Setup (tables provided): 5:30pm to 6:00pm

Career Fair: 6:00pm to 7:30pm

Dinner: 7:30pm to 9:00pm

Where: Montezuma Hall, Second Floor of the Student Union, San Diego State University

Forms: Company Reservation Form due September 31st, 2018. Payment and Company Representative Form due October 5th, 2018.

Confirmation: After the Company Reservation Form is turned in, you will receive an invoice from the email [swedsuwp@gmail.com](mailto:swedsuwp@gmail.com). Please respond to that email once you send the check. Once the check is received, you receive an email containing your etickets, parking information, directions, and where your company's booth will be located in the venue\*.

Please email any questions to Claire Pray at [swedsuwp@gmail.com](mailto:swedsuwp@gmail.com). Thank you!

\*Subject to change based on room dimensions and outlet requirements.